

The City Manager's Weekly Report provides updates on the status of City projects, programs and services.



April 24, 2015

#### City Calendar

##### April:

25 10:00am City Mgr Candidates Reception  
1:00pm City Mgr Candidates Interviews  
27 5:30pm Commission workshop  
28 5:30pm Senior Advisory Bd.  
29 10am-2pm FLOWmobile

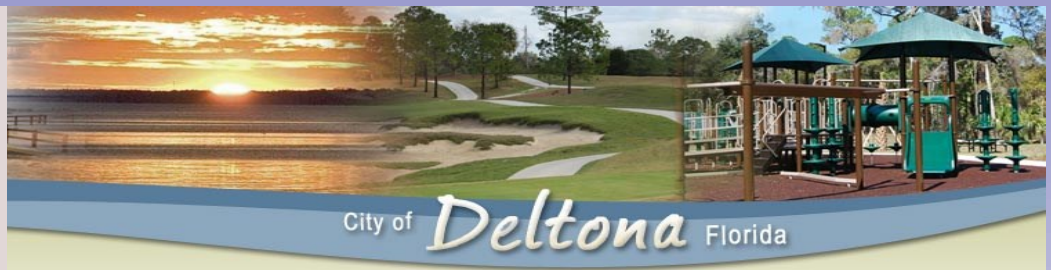
##### May:

04 6:30pm Commission meeting  
11 5:30pm Commission workshop  
12 6:00pm Parks & Rec Advisory Bd  
13 5:30pm Youth Advisory Subcomm.  
15 3:30pm DEDAB work meeting  
18 6:30pm Commission meeting  
19 5:00pm Firefighters Pension Board  
20 7:00pm Planning & Zoning Board  
21 5:45pm Citizen Accessibility Subcom.  
25 HOLIDAY — CITY HALL CLOSED  
26 5:30pm Commission workshop  
5:30pm Sr. Advisory Subcommittee  
27 5:30pm Special Magistrate hearing

Visit [deltonafl.gov](http://deltonafl.gov) for event details.

#### CONTACT US:

Deltona's website: [deltonafl.gov](http://deltonafl.gov)  
To find out who your Commissioner is, call Sandi, 386-878-8860.  
To contact the entire City Commission, email: [commissioners@deltonafl.gov](mailto:commissioners@deltonafl.gov)



## Deltona City Manager's Weekly Report

### BUILDING & ENFORCEMENT SERVICES

DALE BAKER, DIRECTOR

#### Building Services Division (Steve Roland, Assistant Director)

Building Permits issued for the week .....	92
Valuation of work permitted for the week .....	\$428,208
Building Inspections completed for the week .....	265
Fire plan reviews completed for the week .....	2
Fire Inspections completed for the week .....	20

#### Enforcement Services Division:

Requests for services this week .....	381
Animals impounded at the humane societies .....	22
Properties requiring grass to be cut by contractors .....	6 (\$240)
Money collected for animal tags, liens and return to owners .....	\$13,782
Foreclosures this week: Deltona – 17; County – 40; Total – 57.	

### CLERKS OFFICE

JOYCE RAFTERY, CITY CLERK

2nd Floor HR/CC Walk-In Customers	17
Newspapers	15 (7.5 hours)
Public Records Requests Received	4 (\$.15)
Documents imaged or modified, pages	493

### FINANCE DEPARTMENT

BOB CLINGER, FINANCE DIRECTOR

- ◆ Finance staff attended a webinar on “Understanding the Davis Bacon Act and Prevailing Wage Law on Government Contracts”. Trained with Neopost on the new folder/insert machine. Physical inventory is underway in City Hall departments.
- ◆ Met with Office Depot regarding new products and services they provide, and also met with Sonntec Electronics Recycling about recycling electronics.
- ◆ The Business Tax Receipts office had 11 walk-ins, ten telephone inquiries, and two completed applications. The Cashier's Office processed 86 mailed-in payments with 152 walk-ins; 57 lien searches came in by fax request, and 38 payments were made by various other City departments.

### FIRE/RESCUE DEPARTMENT

MARK RHAME, FIRE CHIEF

#### Alarm summary

Structure fire	0	BLS & misc. medicals	83
Vehicle fire	1	Hazardous condition	4
Wild land, grass, trash	0	Service calls	7
Miscellaneous fire calls	5	Good intent	21
ALS medicals	68	False alarm calls	17
		Total calls for service	206

At the April 20th Commission meeting, the Deltona Firefighters team was presented with the First Place award for the ALA Fight for Air Climb. The team consisted of Chief Mark Rhame, Engineer Aaron Quarberg, Firefighter Eric Baxa-Breedlove and his wife, Ashley, Firefighter Michael Drew and his wife, Sheryl, Firefighter Aaron Payler, and Firefighter Kailey White. Deltona had the overall best times and the highest fundraising to win First Place for the third year in a row.



*The Traveling Trophy is being presented by Betsy Sheffield of the American Lung Association.*

*Ladder Training was conducted this week. During Ladder Training, Firefighters go over basic aerial operations tactics and proficiency skills.*



## HUMAN RESOURCES DEPARTMENT

- ◆ 15 "Nice Job" certificates were issued to employees this period.
- ◆ Processed 5 Performance Evaluations; processed 2 FMLA requests; scheduled 2 Firefighter physicals and drug screening.
- ◆ Met with Insurance Agent of Record, Gene Gizzy, to discuss Wellness program, Insurance Committee items, and Health Plan renewal.
- ◆ Coordinating mandatory Customer Service Training for employees to be held in May; conducted Defensive Driving Training for 13 employees; Risk Manager conducted blood-borne pathogens training for field employees.

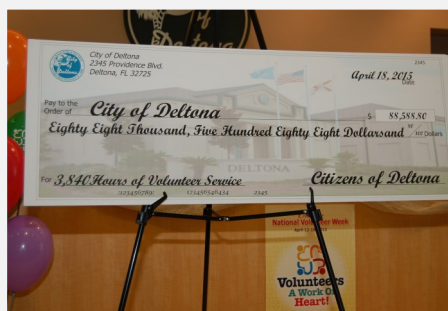
## PARKS & RECREATION DEPARTMENT

STEVE MOORE, DIRECTOR

This was a very busy week for the Parks & Rec Department. We started off hosting a very lovely Volunteer Appreciation Luncheon on Saturday. Citizens who attend the various boards and committees, donated thirty-eight hundred forty hours of their personal time and effort, valued at eighty-eight thousand, five hundred eighty-eight dollars. They are deeply appreciated, as are our own employees who put in many hours to create the beautiful table settings, decorations, and give a festive ambiance to the Chambers. Under the direction of Marlene Brown, Parks & Rec Executive Admin., the following employees gave of their own time and efforts: Gladys Merced, Damaris Miranda, Angelia Briggs, and Dinelia Santana.



Our Youth Advisory Board members attended an awards luncheon by United Way of Volusia and Flagler Counties where they were nominated Outstanding Volunteers of the Year. We agree!!





Also on tap this week was our annual Arbor Day event—over three hundred plants, trees and shrubs were given away to citizens free.

Plans are underway for the upcoming multi-cultural Celebration of Nations event.

*City Hall gets a face lift:  
On Wednesday morning, crews installed sod on the grounds around the front side of City Hall. New sod will also be installed on the back side of the building at a later date.*

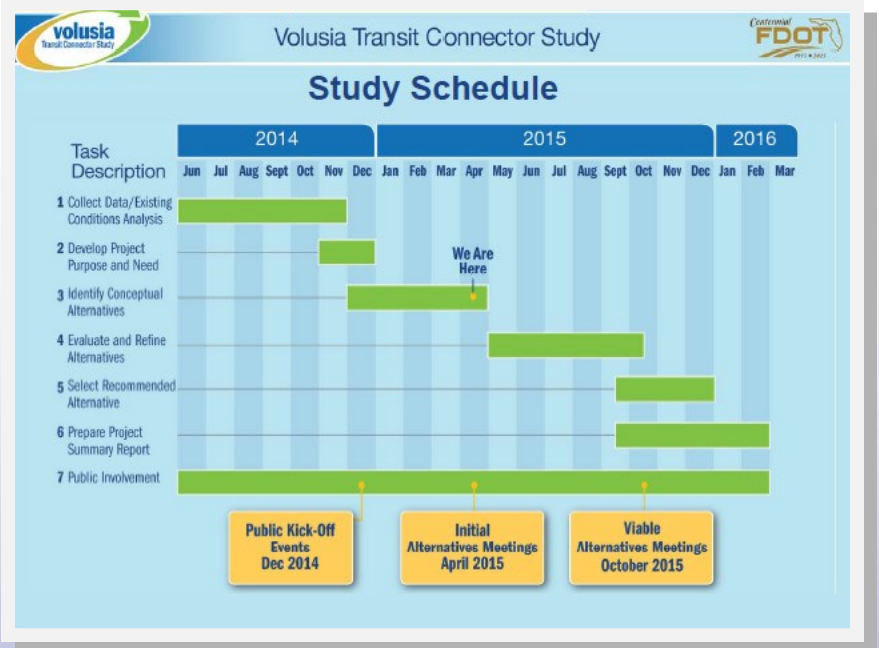


## PLANNING & DEVELOPMENT SERVICES

CHRISTOPHER BOWLEY, DIRECTOR

*The FDOT Volusia Transit Connector Study Project Advisory Group's goal is to identify conceptual alternatives and move to the evaluation phase of the Transit Connector Study.*

- ◆ Brought the Southwest Volusia CRA Planning Services to the City Commission for the purpose of achieving a Delegation of Authority from Volusia County. The Commission voted to approve the use of Strategic Planning Group. Worked with the City Attorney's Office and Finance Department to create an Agreement for the consultant to commence the project.
- ◆ Brought the Arbor Ridge Phase 5 Final Plat to the City Commission for approval. The plat was approved, which allows for site construction and recordation of fee simple lots.
- ◆ Signed the IMED Church Final Site Plan set for them to commence to the next step.
- ◆ Received notice that the Lakeshore Multi-Use Trail Final Plans were approved by the FDOT and are eligible for LAP (Local Agency Program) certification.
- ◆ Received the revised Final Site Plan for the RaceTrac at Saxon Boulevard and Finland Drive and slated DRC review.
- ◆ Attended the River-to-Sea TPO meeting to discuss long-range planned and programmed improvements.
- ◆ Attended a pre-application meeting for a ±4-acre potential commercial site along Ft. Smith Boulevard.
- ◆ Provided Burton & Associates with data on transportation, fire safety, law enforcement, and park facilities for their Impact Fee Study update.



- ◆ Created the Commission hearing agenda package for a rezoning of an existing Hess facility located at the northwest corner of Doyle Road and Courtland Boulevard. Ordinance No. 03-2015 is a request for a rezoning from C-1 to C-2 to allow for rental activity of vehicles on-site.

## PUBLIC WORKS–DELTONA WATER, FIELD OPERATIONS      GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER

### Deltona Water Customer Service

DW – Lockbox .....	1394
Ebox .....	1351
Call Center calls .....	1324
Walk-ins/Drop Box .....	1064
On-line payments .....	1621
IVR .....	774
EFT .....	593
Total on Disconnect List .....	131

### Public Works Field Operations:

Eastern Water Reclamation Facility progress:

*Storage site—crated pumps set inside building;  
pump hoist monorail beam is installed.*



*Liquid chlorine tank set in place.*



*Metal trusses are installed.*

**Public Works Traffic Division:**

The Sign Shop completed 2 sign repairs; fabricated and installed 31 new street name signs and fabricated 12 other signs. Thermoplastic Striping was applied for a total of 141 feet.

Asphalt: Repaired pot holes with cold patch at Captain and Lake Helen, and at E. Normandy. Detectable warning mats were installed at Sullivan and Dearing, Magdalena and Wycliffe, Sullivan and Greenview. A tree limb was removed at Dellbrook and Partridge.

Deltona Water Field Operations Sidewalks were repaired at four locations.

**Fleet Maintenance Division:** Twenty-three vehicles and equipment were repaired, and 5 Fire Station checks were performed.

**StormWater Division:** StormWater reshaped the swale and ditch at Gregory Dr. and Pembroke St., and installed 100 feet of 15" HDP pipe (below).

**CITY MANAGER'S OFFICE****DALE BAKER, ACTING CITY MANAGER**

- ◆ **Office of Economic Development (OED):** (Jerry Mayes, Economic Development Manager)
- ◆ Met with Eli Schaperow, Audubon liaison, to discuss upcoming Audubon Society events, City events, and the Audubon/City Memo of Understanding.
- ◆ Met with Stephen Lawrence of InFocus regarding the scope of work and price that will be needed to rework the "Deltona Means Business" website.
- ◆ Met with John Wanamaker and Rosie Hartman of Coldwell Banker Commercial AI Group to discuss Deltona's need for a Business Park.
- ◆ Met with Rafael Ramirez of Halifax Health for updates on the progress of the Halifax Health upcoming facilities.
- ◆ Vice Mayor Schleicher and I attended "The Mayor's State of the Cities", hosted by the Greater Sanford Regional Chamber of Commerce. The meeting was held in Lake Mary. It was a very good opportunity to meet new regional players and renew past and current relationships. The representative cities were Sanford, Lake Mary, Deltona, and Debary.
- ◆ Attended the Florida League of Cities luncheon presentation on "CRA Basics and Beyond".



- ◆ Attended the monthly meeting of the DEDAB Commerce Park & Performing Arts/Historical Facility Sub-committee. The meeting was held at the Deltona Community Center on Lakeshore Drive. The DEDAB members expressed appreciation for Karl Grebosz, of the Parks & Recreation Department, for an excellent tour and historic background discussion. Please note that this DEDAB Sub-committee meets each second Friday of the month at 3:30 PM. Meetings are normally held in the Second Floor Conference room, Deltona City Hall. The meetings are open and the public is welcome.
- ◆ Met with Larry Volenec and Lynn Pitts of Florida Power & Light to discuss economic development, mainly through the development of a business park. Deltona has no business/industrial/commerce park and they agreed that the City will not be able to compete for manufacturing, distribution, and office development until a Business Park is developed. Larry agreed to assist and will attend the upcoming discussions of economic developers regarding the need for, and process of, developing a Business Park in the City.
- ◆ After extensive correspondence, prepared an informational packet about Deltona, with emphasis on the Activity Center, for a party interested in opening a restaurant.
- ◆ Attended the monthly meeting of the Deltona Business Association (DBA), and requested feedback on several City issues.
- ◆ Met with Renee Tellevast of the West Volusia Tourism Board, to discuss ways to better brand the City, become a destination City, and to build sustainability in the various tourist industry segments that the City is either working on or studying.



### *Mayor John Gets into the Spirit of Red Nose Day*

Red Nose Day in the US is starting with a bang in 2015 with a TV show that airs on May 21st. It hopes to raise millions of dollars to help lift children out of poverty in the US and in the poorest communities around the world through the involvement of millions of Americans watching the TV show, making donations and having some fun. Red Nose Day USA is run by Comic Relief, Inc., which envisions a just world, free from poverty, with the mission to effect positive change through the power of entertainment. To find out more, visit [rednosedayusa.com](http://rednosedayusa.com).